

Minutes for Broadwell Parish Council Meeting held 16th March 2022, at 19:30 in the Village Hall *(In accordance with LGA 1972, Sch 12, para 41 (1))*

Present: Cllr Kate Burton wood (KB) (Vice Chairman) - Cllr Brindley (NB) – Cllr Ashton (EA) – In accordance with LGA 1972, Sch 12, para 40)

Attendees: Cllr David Cunningham (DC) (District Councillor), Debbie Braiden - Clerk – Anna Wodzianski (AW) with 2 Members of the electorate

The Vice-Chairman started the meeting at 19:35 hrs

220316/1 - Public Session – to receive comments from the electorate. Paul raised the following items: Flooding, village gates as per the last minutes & the 5.2% increase in the village precept. Members informed Paul that village gates had been topical as part of their discussions to reduce speed throughout the village and had been discussed many times during previous meetings. However, as there has not been a village consultation, members agreed to add the subject to the Annual Parish meeting agenda for further discussion. The members confirmed the increase of 5.2% appearing on the council tax invoices for the village precept, was the rate of inflation calculated in December. Flooding will be included in the District Councillor's report. Another electorate confirmed that the tree pruning works had been completed and asked if there had been an update on the parking in Wheat Close and for hatchings. Concerns were still prominent should an emergency vehicle require access to the road. DC confirmed this was still under consultation.

220316/2 - Apologies for absence Apologies were received for Cllr Leonard who was not available & Cllr Neill due to illness. KB motioned to approve with EA & NB agreeing. **Resolved.** Additional apologies were received from the County Councillor.

220316/3 - Minutes of the last two Parish Council meetings held on 26th January & 24th February 2022. KB motioned for both of the minutes to be approved with all others agreeing. **Resolved.**

220316/4 – Declaration of any interests in items on the agenda (Localism Act 2011) It is noted and agreed that EA will continue to have an interest in the flooding plan for this and future meetings. **Resolved in minute 220126/4.**

220316/5 – Co-option of Anna Wodzianski – Members approved Anna's eligibility and all agreed to approve for her co-option in to the council. **Resolved.**

220316/6 – Signing of Acceptance Form – The Acceptance Form, was duly signed by Anna and the clerk, and witnessed by the members present.

REPORTS

220316/7 - Report from the District Councillor – A copy of the full report can be found on the council's website.

Flooding – DC had consulted with Mr Blockley at GCC who confirmed, the money was still available for Broadwell's scheme and although they were funding the scheme, CDC as the initiator of the scheme should be the project manager. Following on from this conversation, DC spoke with the CDC portfolio holder, Andrew Doherty, to update him and make him aware of Broadwell's situation. Andrew will review and liaise with Mr King to decide the best course of action.

CDC budget has been approved for 22/23. Council tax will go up by £5 for a band D. The decision was based on government guidelines for maximum increases without referendum.

Car Park Charges will also be raised by 5% and free parking after 3pm in council-run car parks will be discontinued.

Election charges - DC referred the PC to some financial advice given to him in respect to future election charges. It is advisable for all PCs to be prudent and have funds available for elections as a separate reserve going forward.

ACTION: Clerk to initiate on an agenda.

Local Plan consultation closes on 20th March – Details are on the CDC website and can also be obtained from DC's report on the PC's website under this meeting.

220316/8 - Report from the County Councillor. No report was received.

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PLANNING

220316/9/1 - To consider planning applications –

22/00646/FUL | Erection of a double garage and store and associated works | The Cedars Kennel Lane Broadwell Moreton-In-Marsh Gloucestershire GL56 0TJ - No concerns or comments.

To Note 21/04074/FUL North Rye House – Decision Permitted.

220316/9/2. – Consider planning applications received after agenda was set –

22/00693/FUL | Conversion of 2no. Dutch barns to a residential dwellinghouse and associated works | Dutch Barns and Yard at Manor Farm Broadwell Gloucestershire – Access issues were discussed but no comments to make.

21/02947/FUL | Erection of a detached dwelling and garage | Redhill Farm Broadwell Moreton-In-Marsh Gloucestershire GL56 0UF - Amended plans were received. Continued concerns for Redhill Farm were raised with NB noting the amendments such as paddock lane access, front door and no pathway. The PC's previous comments still stood as an objection to the build.

ACTION: Clerk to note on planning portal.

Extra Planning Notes: Paul confirmed there would soon be an application for re-roofing for Lenthalls.

220316/10/1 – Flood Plan – This has been covered in the District Councillor's report and discussions.

220316/10/2 – The members decided to wait for further information from Andrew Doherty as per DC's report above. DC will also request Mr King to visit Paul on site as requested. EA and Paul would like copies of the Leigh landowner's simple agreements. **ACTION:** Clerk to send copies.

220316/11 – New figures for S137 – S137 spending noted as £8.82 per elector.

220316/12 – Calor Gas Compound – The clerk to find a contact number to address concerns regarding the fallen gate and fencing. KB confirmed there are no signs on the compound or contact details. **ACTION:** Clerk to write/phone.

220316/13 – Clerk Update – The clerk confirmed due to year end and audit, plus the extra work created from extraordinary meetings, she has been unable to follow up previous subjects.

220316/14 – TPO order at Manor Farm – DC confirmed and PC to note that following resident's concerns over recent tree felling, tree officers at CDC have made a protection order to protect and maintain the copse.

220316/15 – Pandemic Risk Assessment – Members approved to add this to their Risk Assessment. **Resolved.** **ACTION:** Clerk to add to general RA.

220316/16 – Grants from GCC – Members decided to defer this until the next agenda when WN will be present.

220316/17 – Defibrillator & Play area checks –

1. AW confirmed to the best of her knowledge that all was ok. The clerk has still to forward a check list for AW to go forward with the checks. **ACTION:** Clerk to send tick list.

2. KB agreed to keep the annual inspection for the same time and to cover all equipment as the previous report in November had not included waste bins or benches. All agreed. **Resolved.** **ACTION:** Clerk to confirm to company.

FINANCE

220316/18 – Banking - All members approved the following: 25 pence interest earned on the savings account for Feb and March 22. A charitable church donation received for £1050. Total Income £1050.25. Expenditure to date amounting to £11,941.72. Current business bank balanced at £5,711.12 & business savings account balanced at £16,103.61. **Resolved.**

220316/19 – Finance Regs – NB asked for this to be moved to the next meeting and details resent. **ACTION:** Clerk to resend.

220316/20 – Internal checks audit – Clerk confirmed that the internal auditor has been in contact to start the process.

220316/21 – HP Instant ink – Noted & approved increase to £4.49 per month. **Resolved.**

220316/22 – Village Gateways – Add to next agenda as Paul raised whether or not a public consultation had been held. Members agreed to raise at the next annual parish meeting for public response.

220316/23/1&2 – All members unanimously approved payments made and due including receipts for recompense, as scheduled below: **Resolved.** **ACTION:** Clerk to make relevant payments listed below and add GAPTC to next agenda for approval.

- 1) To approve payments **already paid:**

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Payee	Details	Amount	Cheque/BACS/date of payment
Debbie Braiden	Salary basic for Feb and March plus home work	£ Personal	Standing Order 01/03/22 & 01/04/22
PATA	HR service inv 21/0625/PPS oct to dec	£18.40	BACS 24/2/22

2) To approve payments to be made:

Payee	Details	Amount	Cheque/date of payment
D Braiden	Mileage for 44 miles @ 0.45p for 26 th Jan & 24 th Feb meetings	£39.60	BACS 31/3/22
D Braiden	HP Instant Inks @ £3.49 Feb & £4.49 Mar monthly plan paid on clerk's Mastercard	£7.98	BACS 31/3/22
ICO	Annual GDPR Data Protection wef 8/4/22	£40.00	DD 7/4/22
Hunts Engineering Ltd	Inv 12514 Annual service for Kubota mower	£463.50	BACS 31/03/22

Note: Clerk confirmed receipt of new invoice from GAPTC for annual subs for next year for £95.82. Members agreed for this to be paid and approved on the next agenda. **ACTION:** Clerk to pay invoice and add to next agenda for approval.

220316/24 – Correspondence – No correspondence.

220316/25 – Matters Arising – KB reminded members of the next litter pick on 2nd April for which she had a flyer to circulate. The clerk would add the flyer to the website, forward to village email and arrange for pickup of the litter picking equipment from Moreton. EA raised concerns of items disappearing out of the PC's list and asked for highways, including drains, Kennel Lane gullies plus the Old Smithy Barn & parking at Wheat Close to be ongoing concerns on the agenda. It was agreed for the following to be added to the Annual Parish meeting for public inclusion and discussion – Village gates; Flood alleviation; Parking issues; Local paths and cycleways (to maybe lay scalping at Monarch Way path to make it useable all year).

220316/26 – Next Meeting Date – The next scheduled meeting will be for the Annual Parish at 19:00 hrs followed by the Annual Parish Council Meeting at 19:30 hrs agreed for 12th May 2022. **ACTION** – Clerk to book up village hall and circulate agendas.

220316/27 – Close of Business - With all council business completed, the vice-chairman closed the meeting at 21:40 hrs.